



Notice of Competition for Labour Service Employees

Recallable Non-Recallable

Branch: Fire Management Forest Protection

Number of Positions: one

Location: Pelican Narrows

Announcement Date: March 21, 2006

Competition Number: PN-01-06

Closing Date: April 04, 2006

Union Position: YES NO

Salary Rate: \$14.080 -17.645

Position Title: Fire Base Support

Class Level and Occ Code: Level 03 GML(under review)

Headquarters: Pelican Narrows

Section Number: 20

Designated Employment Equity: YES NO

Aboriginal Ancestry: _____

Persons with Disabilities: _____

Visible Minorities: _____

Women in non-Traditional Roles: _____

Particulars of Position:

Responsible to manage equipment, fuel and facility management activities within the fire management area to include: maintain, track and reconcile inventory of fire equipment, communications equipment and fuel supplies; inspect incoming equipment shipments for serviceability and completeness. Complete inventory forms, equipment transfers and write-offs, forward results to regional fire center as required. Perform maintenance on minor equipment and facilities or grounds. Order equipment, parts and supplies and pick-up or delivery as required. Conduct maintenance checks at fire cache and re-stock equipment. Other duties as assigned.

Candidates must clearly indicate in their covering letter or resume where they have acquired their knowledge and abilities. Selections for interviews will be made on the basis of this information.

You will have knowledge of:

To qualify: you will possess a valid Saskatchewan drivers license. You will possess a Par Q health questionnaire and meet the Department's sustained action fitness standard. Knowledge of: fire suppression equipment types and maintenance procedures; Departmental equipment tracking and inventory procedures; Department purchasing policy; Wildland fire suppression techniques; computer programs. Demonstrated ability to: obtain a certified chainsaw and fire pump instructor rating; perform minor mechanical and carpentry maintenance; communicate and follow oral and written instructions.



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You will be:

Self-starter, accountable, organized.

Interested candidates should submit a cover letter and résumé quoting the competition number and any applicable Employment Equity self declarations to:

**Kevin Buettner, Forest Protection Officer
Fire Management Forest Protection
Box 70, Pelican Narrows SK S0P 0E0
Fax: (306) 632-5505
E-mail Address: kbuettnr1@serm.gov.sk.ca**

We wish to thank all applicants for their interest in employment opportunities with Saskatchewan Environment however only those candidates who are selected for interview will receive written response to their application.

Competition Approved:

Steve Roberts

March 10,2006

Luana Caissy

Executive Director

Date

Local Department Official

Disposition of Copies:

 X Local Notice Board

 X Union Office

 X Supervisor

 X Executive Director

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